

Elvina Adellia

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Informatics Engineering graduate with experience in Data Science, Machine Learning, Software Development, and IT Support. Proficient in using Python for data processing and machine learning, with hands-on experience in software troubleshooting, basic networking, and computer systems. Possesses strong analytical and problem-solving skills and is capable of working both independently and collaboratively in a team.

Work Experience

Data Science • PT. BISA AI Academy

September 2024 – December 2024

- Performed data cleaning, data wrangling, preprocessing, and exploratory data analysis using Python.
- Applied statistical and machine learning concepts in data processing and analysis.
- Developed machine learning models for regression, classification, and clustering using Scikit-learn.
- Worked on projects involving prediction, sentiment analysis, and computer vision.
- Used GitHub for version control and project collaboration.

Computer Laboratory Assistant • Universitas Muhammadiyah Prof. Dr. Hamka

September 2023 – May 2024

- Installed, configured, updated, and maintained software on laboratory computers.
- Ensured that computer systems and laboratory network connectivity operated properly.
- Troubleshoot basic hardware, software, and network issues.
- Provided technical support to users and maintained records of laboratory facility usage.

Organizational Experience

Secretary & Treasurer • Developer Student Club UHAMKA

January 2025 – August 2025

- Managed the preparation, recording, and filing of incoming and outgoing organizational correspondence.
- Prepared meeting minutes and documented key decisions and follow-up actions.
- Handled email correspondence with external parties and organizational partners.
- Managed income, expenses, and financial records using Microsoft Excel.
- Prepared administrative and financial reports to support organizational programs and activities.

Marketing dan Sosial Media • Jungle Leiter

Januari 2025 – Agustus 2025

- Managed Jungle Leiter's Instagram account, including content publishing and audience engagement.
- Responded to direct messages, comments, and customer inquiries through social media.
- Created photo and video content for product and brand promotion.
- Developed content ideas and concepts aligned with Jungle Leiter's brand identity and target audience.
- Supported digital marketing activities through content management and social media engagement.

Education

Universitas Muhammadiyah Prof.DR.Hamka

Bachelor's Degree in Informatics Engineering • 2022 – 2026

GPA: 3.59 / 4.00

As an Informatics Engineering graduate, I developed a strong interest in exploring and applying information technology concepts creatively and innovatively. Throughout my studies, I strengthened my skills in analysis, programming, and problem-solving while expanding my knowledge in data processing, artificial intelligence, and software development.

Technical Skills

- **Programming & Data Analysis:** Python, SQL, C++
- **Machine Learning & Statistics:** Regression, Classification, Clustering, Model Evaluation
- **Data Wrangling & Data Processing:** Data Cleaning, Data Preprocessing
- **Version Control:** GitHub
- **Tools:** Google Colab
- **Microsoft Office:** Microsoft Excel and other Microsoft Office applications
- **Data Visualization**
- **Technical Troubleshooting:** Diagnosing and resolving basic technical issues
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Soft Skill

- Communication
- Adaptability
- Teamwork
- Attention to Detail
- Responsibility
- Analytical Thinking
- Problem Solving

Certifications

- Microsoft Office Excel Specialist, Microsoft - June 2024
- Data Science, CertNexus - December 2024